

Simplify Your Small Business Quality System

A one-day course on how to develop or simplify a Quality Management System

What you will learn

This interactive workshop gives delegates hands-on experience of the process approach to management and will:

- Explain the process model approach to documented quality systems
- Show how to develop procedures and flow charts, using everyday situations that are based around the activities of the organisation
- Address methods of providing document control over systems and for maintaining them
- Explain the general requirements of ISO9001:2000

The course

- The ISO 9000 Series
- Identifying process - the Process Model
- Flowcharting/process mapping
- Developing a quality manual
- Writing procedures
- Procedure revision and document control



"Very good. Informative and gave me my sanity back!"

*Sharron Fidler,
General Administration,
West Coast Corrugated*

Who should attend?

- Key personnel with an interest in developing management systems
- Anyone who needs to develop, or simplify systems to meet the requirements of ISO 9001:2000

Next steps...

- ISO 9001:2000
- Internal QMS Auditor
- The New Quality Manager

Call our training advisors on 01565 724 200 for details

Receive £20 discount at www.jpdc.co.uk